

COURSE	LENGTH	COST	TIME	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
City & Guilds Electrical	17th Edition 2382-10	4 days	£425	0900-1700	11-14		5-8	26-27	2-3		23-26
	17th Edition 2382-20	2 days	£225	0900-1700		9-10			28-29		14-15
	2377 Portable Appliance Testing	1 day	£180	0900-1700		31		6			17
	2391 Inspection & Testing	5 days	£480	0900-1700	18-21		21-22, 27-28		8-9,15-16		10-13
	2391 Exam Dates				21		20		1		
	2392 Fundamental Inspection & Testing	4 days	£435	0900-1700		15-18		3-4,10-11			6-9
Logic Accredited	Domestic Solar Photovoltaic Installer	3 days	£425	0830-1630	4-6	1-3					
First Aid	Emergency First Aid	1 day	£105	0930-1530		1		7			
	First Aid at Work	3 days	£199	0930-1530					5-7		
Health & Safety	Electrical Awareness	1 day	£130	0830-1630			5		7		30
	Fire Marshal	½ day	£99	0900-1200		24		12		14	
	Risk Assessment	½ day	£99	1300-1600		24		12		14	
	Manual Handling, Working at Heights, COSHH	1 day	£150	0830-1630		8		19			25
	UKATA Asbestos Awareness for Operatives	½ day	£99	0900-1300		19				1	
	UKATA Asbestos for Managers & Supervisors	1 day	£145	0900-1600		19				1	
	Managing Safely Certificate (IOSH)	4 days	£575	0830-1630	4-5, 11-12		7-8, 13-14		8-9, 15-16		18-19, 24-25
Personal Development	Customer Service & Telephone Techniques	1 day	£199	0930-1700			15				
	Time Management	1 day	£199	0930-1700					7		
	Manager Development Programme	2 days	£395	0930-1700				4-5			
IT	Microsoft Office Courses	1 day	N/A	0900-1700	Quotations for offsite courses available on request.						

Costs: All the above prices exclude VAT. **Room hire:** We offer excellent room hire facilities for up to 40 delegates located on Broad St, Birmingham, just a few minutes walk from Brindley Place, the NIA and Five Ways Station. **IT courses:** Bespoke Microsoft IT courses are available either at your premises or at our training centre, please contact us for more information. **Delegate numbers:** Unfortunately if we have insufficient delegate numbers booked on a course we regret that we may have to postpone or cancel the course. **Alternative dates:** If you require alternative dates to those on the calendar please contact us to discuss your needs. **Location:** The above training courses are run from our training facilities at No. 7 The Square, 111 Broad Street, Birmingham. However if you have a group of six or more delegates, and have suitable training facilities, the majority of these courses may be delivered at your premises. Please contact our offices for a quotation.

